

TEACHER

APPRECIATION WEEK

How To Customize Your Posters

in 4 easy steps

Learn how to make your posters more personalized by adding names and details to make your teachers feel special!

STEP 1

First, choose the customizable poster you want to use. There are 2 designs to choose from.



Each design comes in both horizontal (landscape) and vertical (portrait) layouts to give you maximum sharing options. Use your horizontal posters in slide presentations and your vertical posters on Instagram Stories or Pinterest!

STEP 2

Then, open the poster in an image editor such as **Preview** (on Mac); **Paint** or **Paint 3D**(on Windows); or an online tool like **Canva**.



STEP 3

Next, add a text box in the space you want to write the name or personalized note.

Add the name(s) of the person you want to recognize. Be sure to use large, bold letters so it's easy to read!

Write name here



STEP 4

That's it! Now, save your file and share it anywhere!



Bonus Tip:

If you have one, include a headshot of your teacher to give your poster a personalized touch!